

Where children learn with a smile on their face and ambition in their hearts
Plant yn dusgu efo gwen ar eu wyreb a uchelgon's yn eu calen



Governors Annual Report to Parents September 2020



@CaegarwPriSch

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Rhondda Cynon Taf County Borough Council

Governing Body of Caegarw Primary School

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

1. Clerk to the Governing Body

The Clerk to the Governing Body is Mrs J Jenkins.
Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Councillor Pauline Jarman c/o
Caegarw Primary School, Troed-y-Rhiw Road, Caegarw, Mountain Ash CF45
4BH

3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Cllr P Jarman	LEA	Council Members	23/09/2023
Mr D Allen Mrs L Amor Mrs J Crawley-Adams	Community Governors	Governing Body	03/11/2020 03/11/2020 05/02/2023
Ms C Davies Mr M Pearce Mrs E Pryse Mrs J Roberts	Parent	Parents	26/09/2022 04/07/2023 16/01/2021 21/11/2021
Mrs N Richards	Teacher	Teaching Staff	01/10/2022
Mrs D Langdon	Staff	Non Teaching Staff	16/10/2022
Mr H Griffiths	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable)	0
Total	13

Elections will be held to fill vacancies for parent governors upon the cessation of the term of office or receipt of a resignation.

4. Resolutions

There were no resolutions passed at the last meeting.

5. Election of Parent Governors

The next election of parent governors is due to take place on;
16/01/2021

If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

In line with Welsh Government Guidance there are currently no election of parent governors being undertaken. This will be undertaken when the situation normalises.

6. School Performance Data

This information is not available due to the pandemic restrictions.

7. Financial Statement – Period Covered 2019 – 2020

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2019/20.

8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus.

9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2019/20 academic year has been considered and approved by Governors and is currently being implemented

by the staff. The targets set include short, medium and long-term aims. Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

In the early years, the children learn through structured play, the environment providing many enriching experiences. In this environment the children learn language, early skills, mathematical concepts and social attitudes.

The school is working toward a broad curriculum which incorporates the core and foundation elements of the National Curriculum.

In the case of the core elements, namely science, mathematics and English and the foundation elements of Welsh, technology, information technology, history, geography, art, music, physical education and personal and social education work covered caters for the legally defined attainment targets and programmes of study at the appropriate levels. Regard is also given to the L.A. curriculum policy adopted for each year group.

10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day. 'Helpwr Heddiw' Sessions are taught for approximately 15 minutes each day for all age groups. Pupils have daily opportunities to practise and develop the Welsh Language.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Young children in the Foundation Phase in English-medium settings/ schools will be given an opportunity, through play/active learning, as well as story and structured activities, to acquire sufficient familiarity with Welsh to encourage further language learning and positive attitudes towards Welsh.

The Welsh Language Development Area of Learning in the Foundation Phase means:

Learning the language gradually and naturally through first-hand experiences support and respect sensitivity praise for effort a rich and lively environment

- fun and enthusiasm. It will consist of the progressive development of children's skills in:

Oracy (speaking and listening)

Reading

Writing.

Hearing and understanding are the first important building blocks towards acquisition of any language. As a first step children should hear Welsh through incidental Welsh and Welsh rhymes, songs, commands, greetings, and simple stories in informal play situations. There should be interactive displays (including labels) that support the development of familiar concepts such as discussing parts of the body, colours, numbers and so on. Children will develop

confidence through practitioner responses: praise, positive reinforcement and supportive gestures.

Children will experience short, structured sessions, where they will hear simple phrases and language patterns. They will, for example, hear basic question patterns, such as 'ble mae?' ('where is?'). These should be introduced into their play.

Through structured and spontaneous opportunities and activities children should 'explore' books and listen to a range of Welsh stories, rhymes and poems.

11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents are provided with a copy of the summary report produced by the inspectors.

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

12. Term Dates and Holidays 2020/2021 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2020	Tuesday 1 Sept 2020	Monday 26 Oct 2020	Friday 30 Oct 2020	Friday 18 Dec 2020	74
Spring 2021	Monday 4 Jan 2021	Monday 15 Feb 2021	Friday 19 Feb 2021	Friday 26 Mar 2021	55
Summer 2021	Monday 12 April 2021	Monday 31 May 2021	Friday 4 Jun 2021	Tuesday 20 July 2021	66
				TOTAL	195

- i) **Tuesday 1st Sept 2020** will be a designated INSET days for **all** LEA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on **Monday 3 May 2021** for the May Day Bank Holiday.

Significant dates:	Christmas	Friday 25 December 2020
	Easter	Good Friday 2 April 2021 Easter Monday 5 April 2021
	May Bank Holidays	Monday 3 May 2021 Monday 31 May 2021

Any closure(s) for election purposes are to be balanced during the academic year.

Significant Dates:

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is currently staggered for each class following the schools risk assessment.

13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils,

their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes'.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/ revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

15. Additional Learning Needs

The School's Policy for the Assessment and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002.

The School's Special Needs Co-ordinator (SENCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The SENCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the current academic year, on the date of the PLASC census:

3 pupils were on School Action/Early Years Action.

1 pupils were on School Action Plus/Early Action Plus (including those with Notes in Lieu).

0 pupils were undergoing Statutory Assessment.

1 pupils had statements of Special Educational Needs.

During the 2019-20120 financial year £35,987 was allocated to meet the requirements of pupils with Additional Learning Needs. In addition, the Local Authority provided additional support for 1 pupil at the School Action Plus stage.

There were no changes to the policy during the 2019-2020 academic year.

16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

17. Fabric of the Building & Provision of Toilet Facilities

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

All key stage 2 classes have been painted and a new carpet has been laid.

18. Target Setting

This information is not available due to the pandemic restrictions.

19. Attendance Information

This information is not available due to the pandemic restrictions.

20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Mountain Ash Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

21. School Leavers

All school leavers from year 6 of our 2019/20 cohort are now attending Mountain Ash Comprehensive School.

22. Sporting Aims and Achievements

The school takes part in numerous sporting activities throughout the year including football, rugby, athletics, netball and basketball.

At our school we provide a range of curriculum and after school sporting opportunities. Including swimming, rugby, football, hockey, netball and athletics.

23. Healthy Eating

The School Follows the 'The Healthy Eating in Schools (Nutritional Standards & Requirements) (Wales) Regulations 2013.'

The regulation states the type of food which can and can't be provided by schools.

The [legislation](#) outlines what schools must do ensure they are serving nutritious food to learners, including:

- not allowing schools to serve confectionery (such as chocolate and sweets) and savory snacks (such as crisps)
- increasing the availability of fruit and vegetables served by schools
- Limiting the number of times that meat products and potatoes cooked in saturated fats are served at school.

CAEGARW PRIMARY SCHOOL

PROVISIONAL FINANCIAL STATEMENT FOR 2019/2020

CAEGARW PRIMARY - 4107	Projected Outturn £	Projected (Over) / Under spend £
STAFF		
TEACHERS	404,053	7,521
TEACHING PDG	0	0
PDG - EARLY YEARS	5,395	318
CARETAKERS	0	0
CLEANERS	0	0
SUPERVISORY ASSISTANTS	13,133	1,116
ANSA	11,381	1,172
TEACHING ASSISTANTS	38,032	-10,223
FOUNDATION PHASE	18,498	313
SCHOOL CLERKS	22,773	-65
NURSERY NURSE	0	0
NON TEACHERS EIG	28,759	5,367
NON TEACHERS PDG	15,781	274
CLASSROOM ASSISTANT	0	0
RECRUITMENT	195	-195
RELIEF TEACHERS	52,972	-38,972
RELIEF SUPPORT STAFF	6,601	-3,601
SUB TOTAL	617,574	-36,975
PREMISES		
PEST CONTROL	433	0
REPAIRS SLA	6,480	0
SWIMMING (KS2)	2,492	0
RATES	8,811	0
SPECIAL PERILS SLA	1,294	0
PLANNED MAINTENANCE	665	335
DAY TO DAY REPAIRS	1,662	-662
SECURITY	487	263
GROUND MAINTENANCE	469	-219
GAS	4,219	-19
ELECTRICITY	6,434	-434
WATER & SEWAGE	2,183	-283
FIRE RELATED	341	-141
CARETAKER/JUNIOR CLEANING CONTRACT	17,493	0
SOLO INFANT CLEANING CONTRACT	3,442	-121
TRADE WASTE	1,053	697
CLEANING MATERIALS	337	163
SUB TOTAL	58,295	-422
TRANSPORT		
STAFF TRAVEL	0	0
SUB TOTAL	0	0
SUPPLIES & SERVICES		
PAYROLL / HR / GSO / FINANCE SLA	6,570	0
ICT SLA /BROADBAND	6,042	0
SIMS SLA	1,275	0
PERFORMANCE MANAGEMENT	360	0
MATERNITY DELEGATION	2,405	0

SCHOOL MEALS DELEGATION	11,588	0
GDPR SLA	1,910	0
EQUIP T REPAIRS & MAINT	0	0
TV LICENCE	155	0
PTA	0	0
CAPITATION	8,500	-1,000
LIBRARY SLA	400	0
MEDICAL REQUISITES	27	-27
ICT (Hardware & Software)	4,399	601
POSTAGE	70	130
TELEPHONES	1,339	1,161
MOBILE TELEPHONE CHARGES	140	-140
MILK	1	-1
PHOTOCOPYING	1,225	1,775
DINNER MONEY ARREARS/SUBSISTENCE	118	-118
STAFF INSURANCE	8,585	0
SUBSCRIPTIONS	0	0
MUSIC SLA	1,079	-479
BEHAVIOUR SUPPORT	564	6
SCHOOL COUNCIL	48	352
COURSE FEES / PLG	2,210	-1,210
EXCLUSION CLAWBACK	0	0
UNALLOCATED BUDGET	0	8,316
PRIVATE FUND PURCHASE	9,671	-9,671
DEPT ADMIN RECHARGES	0	0
SUB TOTAL	68,680	-304
GRANTS		
PDG	3,769	-274
PDG - EARLY YEARS	1,605	-318
PDG CLA	1,115	-1,115
EIG OTHER	7,031	-6,836
FOUNDATION PHASE TRAINING	0	0
SUB TOTAL	13,520	-8,543
INCOME		
EIG	-53,132	0
PDG	-19,550	0
PDG - EARLY YEARS	-7,000	0
PDG CLA	-1,115	1,115
WELSH GOVERNMENT GRANT	-5,654	5,654
CONTRIBUTION TO SCHOOLS	-3,122	3,122
MISC INCOME	0	0
MISC CREDIT	0	0
MISC INCOME	-9,935	9,935
MISC INCOME VATABLE	0	0
SICKNESS INSURANCE CLAIMS	-28,844	28,844
PRIVATE FUND INCOME	-9,476	9,476
TOTAL INCOME	-137,830	58,148
TOTAL	620,239	11,904

11,904